

**FEE SCHEDULE FOR CLERMONT COUNTY  
PERMIT CENTRAL/BUILDING INSPECTION DEPARTMENT**

**Per BCC Resolution # 140-07  
Effective Date: October 1, 2007**

Table of Contents	Page
1. Administrative Fees	1
2. Building Fees	2
3. Mechanical Fees	3
4. Electrical Fees	4
5. Fire Protection Fees	5
6. Water Management & Sediment Control(WMSC) Fees	6
7. Flood Plain Development Fees	7
8. Airport Zoning Fees	7
9. Administrative and Miscellaneous Fees (Table 1)	8
10. Administrative and Miscellaneous Fees (Table 2)	9
(The following is included here for customer service, convenience and clarity)	
11. Driveways and/or Sidewalks Fees (BCC Resolution # 151-05)	10
12. Sewer and Water Fees (BCC Resolutions # <u>122-08, 102-11 &amp; 133-16</u> )	11

**1. ADMINSTRATIVE FEES**

**A. Processing (Base) Fee** (Every Application Processed) .....\$35.00

This processing fee will apply (once) to every application processed by Permit Central for various departments (Building Inspection Department, Planning Department, Engineer’s Office etc). The application can be either for a single service such as a new furnace or for several permit services such as a new house with building, electrical and mechanical all together on the same application.

**B. State Surcharge Fee** Residential Fees ..... 1% Surcharge  
Non-Residential Fees ..... 3% Surcharge

Fees charged by Clermont County for all building, mechanical, electrical and fire protection work, as set forth in this schedule, are subject to an additional surcharge from the State of Ohio, imposed by Ohio Revised Code Section 3781.102(f).

**This additional surcharge is remitted directly to the Ohio Board of Building Standards.**

**C. Phase II Stormwater Surcharge Fee**  
Residential Fees .....\$15.00  
Non-Residential Fees .....\$60.00

Fees charged by Clermont County for Phase II Stormwater compliance and applied to every application processed where Water Management & Sediment Control (WMSC) fees apply, as set forth in this schedule, in conformance with Ohio Revised Code Section 307.79.

**This additional surcharge is remitted directly to the County Stormwater Department.**

**Administrative Fee Notes:**

1. The fees listed in this schedule are applied to each application processed by Permit Central. Other fees may be applicable based on the scope of the proposed work (i.e.: sewer/water fees, Board of Health, Engineer’s, etc.)
2. For re-instatement of an existing application, if an application is closed or cancelled due to inactivity or expiration, all application fees (as applicable for the new permit i.e.: Base, Building, Mechanical, Electrical, WMSC, etc.) are due.
3. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**2. BUILDING FEES**

Base Fee plus the following:

**A. New Construction and Additions** ..... See Schedule Below

(Non-Residential & Residential) Multiply the building gross area by the Cost per Square Foot factor below. This area includes all covered and enclosed (occupied) spaces, whether finished or unfinished, including basements, attached garages, enclosed porches, etc. It does not include the attic or crawl space areas. All fees calculated to the next higher 100 square feet. (Ex: For 155 sf; use 200 sf) (Minimum Fee: \$120.00)

<u>Use Group (Description of Use)</u>	<u>Cost/SF</u>
A-1; A-2; A-3; A-5 & E (Assembly & Education) .....	\$0.14
B & M (Business & Mercantile) .....	\$0.11
F & S (Factory & Storage) .....	\$0.08
R-1; R-2; R-3; R-4 (Multi-Family) .....	\$0.14
Residential (Residential & Accessory) (1, 2, & 3 Family Dwellings) .....	\$0.12
(Manufactured Housing) (MH & HUD), (See Table #1 for OMHC fee) .....	\$0.12
(Industrialized Units) .....	\$0.10
U (Utility & Miscellaneous) .....	\$0.14

**B. Building Shell; Tenant Finish** ..... 70% of New Construction Fees

(Non-Residential) Multiply the affected building area by the Cost per Square Foot factor identified above (for new construction) and multiply by 0.7. (Minimum Fee: \$120.00)

**C. Alterations and Miscellaneous Construction**

Non-Residential Construction..... 70% of New Construction Fees

Multiply the affected building area by the Cost per Square Foot factor identified above (for new construction) and multiply by 0.7. (Minimum Fee: \$70.00)

Residential Construction..... 50% of New Construction Fees

Multiply the affected building area by the Cost per Square Foot factor identified above (for new construction) and multiply by 0.5. (Minimum Fee: \$70.00)

**D. Detached Accessory Residential Structures**

Buildings, Garages, Decks, etc. (Two inspections).....\$70.00

Multiply the affected building area by the Cost per Square Foot factor identified above (for new construction) and multiply by 0.7. (Minimum Fee: \$70.00)

Sheds (One inspection).....\$35.00

Residential accessory Sheds less than 200 sq. ft. do not require permit but must comply with code.

**Building Fee Notes:**

1. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**3. MECHANICAL FEES**

Base Fee plus the following: (unless with building permit)

**A. New Construction and Additions (Non-Residential)** ..... See Schedule Below  
(New Construction, Additions & Alterations) Installation of new or replacement Heating, Air Cooling, Ventilation (HVAC), Exhaust and applicable Fuel (tanks, piping, etc.) installations, and any equipment associated with such installations. (Minimum Fee: \$ 70.00)

Cost of Construction (material and labor for mechanical work)

Less than or equal to: \$100,000 .....	\$20.00 per \$1,000 (\$70.00 min)
Between \$100,000 and \$400,000 .....	\$2,000.00 plus \$15.00 per \$1,000 over \$100,000
Between \$400,000 and \$1,000,000 .....	\$6,500.00 plus \$10.00 per \$1,000 over \$400,000
Greater than \$1,000,000 .....	\$12,500.00 plus \$5.00 per \$1,000

**B. Residential and Multi-Family (Per Residential Unit)**..... Sum of the following:

New (first) HVAC System (includes water, steam and electric systems) .....	\$70.00
Each additional new system.....	\$35.00
Chimney and/or Fireplace (each unit either masonry or manufactured) .....	\$70.00
(Solid fuel, gas or other fuel) (two trips)	
Replacement or Modification of Existing HVAC system (one trip) .....	\$35.00
Each additional system .....	\$35.00
Includes modifications to existing systems (duct extension, piping, venting, etc.), replacement of furnace and/or condensing unit (includes elect. inspection), or Add Air Conditioning or Heat Pump (one trip & one circuit elect. inspection)	

**Mechanical Fee Notes:**

1. All Cost of Construction fees calculated to next higher \$1,000. (For \$1,001 use \$2,000)
2. Electrical inspection is included for replacement units if there is no added wiring.
3. Multi-family projects use residential fees for each individual unit.
4. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).
5. For Swimming Pools see applicable fees identified on Table #2.
6. Pressure piping permits are charged at the same rate as in Item A above.

**4. ELECTRICAL FEES**

Base Fee plus the following: (unless with building permit)

**A. New Construction, Additions and Alterations** (Non-Residential) ..... Sum of the following:  
Service size in amps X \$0.35 (\$ 70.00 minimum) plus;  
(Number of lighting and power circuits up to 30 amps X \$4.00) plus;  
(Number of circuits over 30 amps and transformers (3 - 500 KVA) X \$12.00)

**B. Multi-Family Construction** (multiple single family)..... Sum of the following:  
New Construction, Addition and Alteration .....\$100.00 (first unit) plus;  
Each additional unit or meter: ..... \$50.00

**C. Residential Construction**  
Each new building service and wiring ..... \$120.00  
Each new accessory building service and wiring ..... \$35.00  
Existing dwelling; new electrical service only (Includes MH in MHP) (one trip) ..... \$35.00  
Existing dwelling; added wiring (up to 6 circuits)..... \$35.00  
Plus each circuit over 6 circuits ..... \$35.00

**D. Construction Temporary**.....\$35.00

**E. Alteration/repair of electric only** (one inspection & meter release) (one trip) .....\$35.00  
Additional meter release ..... \$10.00  
Applications, inspections and releases must be at the same building and meter bank and inspections and releases must be made on the same trip.

**Electrical Fee Notes:**

- 1. For Swimming Pools see applicable fees identified on Table #2.
- 2. Signs: Electric is included in building fee if electrical inspection is made at the same time.
- 3. If new service is required, an additional inspection fee will be charged.
- 4. Electrical fees for replacement of HVAC equipment are included in HVAC fees.
- 5. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, additional, special inspection trips, appeal hearing, etc.).

**5. FIRE PROTECTION FEES**

Base Fee plus the following: (unless with building permit)

**A. Sprinkler Systems** ..... Sum of the following:

Outside Fire Protection Pit.....	\$70.00
Fire line with no Fire Hydrants (one trip) .....	\$35.00
Fire Hydrants (each).....	\$35.00
Fire Pumps .....	\$250.00
Limited Area Suppression.....	\$70.00
Full Area Fire Suppression (area of work)	
Less than or equal to: 10,000 sf .....	\$25.00 per 1,000 sf (\$70.00 min)
Between 10,000 and 50,000 sf.....	\$250.00 plus \$12.00 per 1,000 sf over 10,000 sf
Greater than 50,000 sf.....	\$730.00 plus \$2.00 per 1,000 sf over 50,000 sf

**B. Pre-engineered Suppression Systems**

Cost of Construction (material and labor for installed work)

Less than or equal to: \$100,000 .....	\$20.00 per \$1,000 (\$70.00 min)
Between \$100,000 and \$500,000 .....	\$2,000.00 plus \$15.00 per \$1,000 over \$100,000
Between \$500,000 and \$1,000,000 .....	\$8,000.00 plus \$10.00 per \$1,000 over \$500,000
Greater than \$1,000,000 .....	\$13,000.00 plus \$5.00 per \$1,000

**C. Fire Alarm Systems**

Fire alarm panel and first zone .....	\$35.00 (\$70.00 min)
Each additional zone .....	\$10.00
Each additional device .....	\$1.00

**Fire Protection Notes:**

1. Areas that are a fractional part of 1,000 sq. ft. will be charged at the full 1,000 sq. ft. rate.
2. Costs that are a fractional part of \$1,000 will be charged at the full \$1,000 rate.
3. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**6. WATER MANAGEMENT AND SEDIMENT CONTROL (WMSC) FEES**

**A. Residential Building Sites** Base Fee plus the following: (unless w/building permit)  
 Residential (one, two and three family) ..... \$70.00  
 Residential Garages, Additions, and Accessory Buildings ..... \$35.00  
 Cut and/or Fill on existing tracts, lots or parcels (one trip)..... \$35.00 min  
 (If engineering is required, see Item B below.

**B. Non-Residential Building Sites** Base Fee plus the following: (unless w/building permit)  
Developed Area (All disturbed (building, addition and/or parking) area)  
 Less than or equal to: 500 sf ..... \$35.00  
 Between 500 and 2,000 sf ..... \$70.00  
 Between 2,000 and 5,000 sf..... \$100.00  
 Between 5,000 and 10,000 sf..... \$150.00  
 Between 10,000 and 43,560 sf (1 acre) ..... \$250.00  
 Greater than: 43,560 sf (1 acre) ..... \$250.00 plus \$10.00 per acre

**C. Multi-Lot or Building Development Sites** (No Buildings) Base Fee plus the following:  
 Subdivisions (unless with building permit)  
 Preliminary Review Fee ..... \$ 200.00  
 WMSC Permit Fee (Site Preparation & Construction) ..... \$ 250.00 plus \$10.00 per lot  
  
 Multi-family, Commercial/Industrial  
 Preliminary Review Fee ..... \$ 200.00  
 WMSC Permit Fee (Site Preparation & Construction) ..... \$ 250.00 plus \$10.00 per lot

**D. Appeal Hearing for WMSC Regulations** .....\$100.00

**WMSC Fee Notes:**

1. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**7. FLOOD PLAIN DEVELOPMENT FEES** Base Fee plus the following: (unless with bldg permit)

- A. Residential Structures** .....\$35.00  
(One, two and three family Dwellings, MH, garages, additions, and accessory buildings.)
- B. Non-Residential Structures** .....\$70.00  
(Commercial Use buildings, additions and alterations, Residential Buildings greater than three family)
- C. Appeal Hearing for Flood Damage Reduction Regulations** .....\$100.00

**Flood Plain Development Fee Notes:**

1. Flood development fees are applicable on all development applications when property is located in special flood hazard (100-year flood plain) areas.
2. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**8. AIRPORT ZONING FEES** Base Fee plus the following: (unless with building permit)

- A. Residential Structures** .....\$50.00  
(One, two and three family Dwellings, MH, garages, additions, and accessory buildings.)
- B. Non-Residential Structures** .....\$70.00  
(Commercial use buildings, additions and alterations, residential buildings greater than three family)
- C. Appeal Hearing for Airport Zoning Regulations** .....\$100.00

**Airport Zoning Fee Notes:**

1. Airport zoning fees are applicable on all applications when located in the vicinity of the approach and transitional zones of the Clermont County Airport.
2. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

**ADMINISTRATIVE & MISCELLANEOUS FEES**

**Table #1**

Certificate of Occupancy or Completion for original or first CO or CC.....	N/C
Additional CO or CC (After application is closed).....	\$35.00
Conditional (Temporary) Certificate of Occupancy (each).....	\$50.00
<sup>1</sup> Change of Use.....	Base Fee + \$35.00
Additional and/or re-inspections (per trip).....	\$35.00
Requested survey/consultation at job site (per half hour).....	\$50.00
<sup>2</sup> Refund of fee (before plans are reviewed).....	100% after deducting Base Fee
<sup>2</sup> Refund of fee (after plans are reviewed).....	50% after deducting Base Fee
Refund of fee (after first inspection is made).....	No refund of fees
Work started without permit.....	Double permit fee up to maximum of \$1,000.00
Occupancy without valid Certificate	
Residential.....	\$50.00
Non-Residential.....	\$500.00
<sup>4</sup> Plan review after 2 <sup>nd</sup> review (unless part of phased approval).....	\$50.00
Phased approval of plans (each phased approval after first).....	\$50.00
After hour inspections.....	\$50.00 per half hour with \$200.00 minimum
Application Extension Fee(applicable for each approvable extension).....	\$50.00
Residential (RCO) Building Code Appeal Hearing (Bldg, Mech, Elect, Etc.).....	\$100.00
<sup>5</sup> Ohio Manufacturer’s Housing Commission (OMHC) “Seal” Fee.....	\$75.00

**Table #1 Notes:**

1. Fee includes creation of file, field inspection to verify that space has not been altered and that all life safety requirements are in place and generation of new Certificate of Occupancy. If minor work is being done and plans are not required, an additional inspection fee is added for an inspection. If the inspection reveals a plan review and permits are required, the base fee will be applied toward the required submittal, the fee to be determined by the fee schedule.
2. Processing (Base) fee is non-refundable except if from Clermont County error.
3. Work w/o permit penalty fee is double the initial fee. The initial fee is still in accordance with the fee schedule.  
Example: Initial fee for work is \$ 100.00. The penalty is \$ 200.00 for a total fee of \$ 300.00.  
This fee can be waived by the CBO for emergencies only such as a replacement furnace in winter or a leaking water heater.
4. Accessed each re-review of deficient submittals and accessed for each review of additional data or minor plan change submittals.
5. This fee paid directly to the OMHC. Clermont County does not receive any part of this fee. Currently it is \$100.00 and is subject to change with direction from the OMHC.



**ADMINISTRATIVE & MISCELLANEOUS FEES (Continued)**

**Table #2**

<sup>5</sup> Moving structures.....	all fees apply as if new construction
<sup>1</sup> Demolition (each structure).....	Base fee plus \$35.00
Tents (for use less than 14 days).....	Base fee plus \$35.00 Electric fee based on commercial fee schedule (# and size of circuits)
<sup>2</sup> Temporary structures.....	Base fee plus all relevant fee Electric fee based on commercial fee schedule (# and size of circuits) Mechanical fee apply if there is a pool heater or other similar device.
<sup>4,5</sup> Retaining walls.....	Base fee \$2.00 per lineal foot
<sup>5</sup> Towers.....	Base fee plus \$100.00
<sup>3,4,5</sup> Signs.....	Base fee plus \$0.50 per square foot of sign face
Pools, hot tubs and similar installations.....	Base fee plus the following
Residential above ground (one circuit and bonding; one trip).....	\$35.00
Residential below ground (pool circuit and bonding; two trips).....	\$70.00
Non-Residential.....	All relevant fees per non-residential fee schedule Building fee based on poll and deck area (@ Misc. rate; Use Group U) Electric fee based on commercial fee schedule (# and size of circuits) Mechanical fees apply if there is a pool heater or other similar device.
Other.....	Base fee w/balance to be determined by CBO

Table #2 Notes:

1. Demolition permit requires that:
  - a. the site to be secure,
  - b. an inspection to determine the final grading is in compliance with the WMSC regulations.
  - c. additional fees for other departments (i.e.: Board of Health, Sewer/Water, etc.) as applicable for inspections made on the sewer lateral or water line termination or other inspections as required.
2. Temporary structures are those that are to remain in place no longer than one hundred and eighty (180) days.
3. Electrical permit for connecting sign to an existing circuit is included in this fee. For additional trips or new service, see commercial electrical fee schedule.
4. Minimum fee is to be the Processing (Base) Fee plus \$ 35.00 (one trip), unless otherwise indicated.
5. Special Inspections may be required for this type of application.

Updated: 10/29/12

**SUMMARY OF FEE SCHEDULE  
FOR DRIVEWAY AND/OR SIDEWALKS  
Per BCC Resolution # 151-05  
Effective Date: July 26, 2005**

**DRIVEWAY AND SIDEWALK FEES**

Base Fee plus the following:  
(unless with building permit)

- A. Driveway and/or Sidewalks in a Subdivision** .....\$60.00  
(Each Driveway and/or Sidewalk; Two inspections are included.)
- B. Driveway and/or Sidewalks on a County/Township Road**.....\$60.00  
(Each Driveway and/or Sidewalk; Two inspections are included.)

**Driveway/Sidewalk Fee Notes:**

1. See Miscellaneous Fees Table #1 (on Page 8) for additional applicable fees (re-review, re-inspection, appeal hearing, etc.).

Updated: 10/29/12

## SUMMARY OF FEE SCHEDULE FOR SEWER AND/OR WATER

Per BCC Resolutions:       # 122-08 effective August 1, 2008  
                                      # 102-11 effective October 1, 2011  
                                      # 133-16 effective October 1, 2016

### CLERMONT COUNTY

#### SEWER AND WATERWORKS SYSTEMS FEES

(Note: Other Sewer/Water providers have different fees)

Base Fee plus the following:  
(unless with building permit)

<b>A. Single Family Residence</b> (Includes manufactured housing)	SEWER	WATER
Permit Fees:	\$50.00	\$25.00
Capacity Fees:	\$3,340.00 <sup>1</sup>	\$1,970.00
Water Meter Fees (3/4"):		\$167.00
Water Meter Installation Fees:		\$760.00
Water Line Inspection Fees: (BOH Fees)		\$35.00
Water and Sewer Change Over Fee: (BOH Fees)	\$ 40.00	\$20.00

#### **B. Multi-Family Residence**

Sewer and Waterworks fees will be determined during plan review of the Construction Documents and are not required at the time of application. For a PDF copy of the county fee schedule for Multi-Family Residences, see the Fee Schedule tab on the Permit Central/Building Inspection web site at: <http://permit.clermontcountyohio.gov>

#### **C. Assisted Living/Independent Living Facilities**

Facilities utilized for independent living, assisted living, nursing care or convalescent care regardless of the number of dwelling units which provide **both** living space and community facilities for medical/skilled nursing care, food services and laundry services will have fees determined during plan review of the Construction Documents and are not required at the time of application. See the complete Sewer and Waterworks fee capacity schedule on the web at: <http://wr.d.clermontcountyohio.gov>

#### **D. Non-Residential**

Sewer and Waterworks fees will be determined during plan review of the Construction Documents and are not required at the time of application. For a PDF copy of the county fee schedule for Non-Residential structures, see the Fee Schedule tab on the Permit Central/Building Inspection web site at: <http://permit.clermontcountyohio.gov>

#### **Clermont County Sewer and Waterworks Systems Fee Notes:**

1. Non-Centralized Single Family sewer connections have a capacity fee of \$3,180.00.

Updated: 10/01/16